

MEETING OF LANDLOCKED DEVELOPING COUNTRIES (LLDCs) ON “TRADE  
FACILITATION AGREEMENT OF THE WORLD TRADE ORGANIZATION: IMPLICATIONS  
FOR LLDCs”

**2-3 JUNE 2014**

**MINISTRY OF FOREIGN AFFAIRS, ULAANBAATAR, MONGOLIA**

**HOST COUNTRY INFORMATION FOR PARTICIPANTS**

The Government of Mongolia is organising a High-Level International Workshop “WTO Agreement on Trade Facilitation: Implications for LLDCs” between 2 and 3 June 2014 in Ulaanbaatar in cooperation with the International Think Tank for LLDCs and the UN-OHRLLS with the following overall objectives:

- i) Review progress made in improving trade facilitation and capacity-building in the field of trade facilitation and trade negotiations in LLDCs, examine the major achievements and constraints experienced and identify the opportunities presented, with a view to further advance the goal of fully integrating the LLDCs into the multilateral trading system.
- ii) Provide clarification on the WTO Trade Facilitation Agreement reached at the WTO Bali Ministerial and substantively assess the agreement, in particular as it relates to further expediting movement, release and clearance of goods, including goods in transit; reinforcing the principle of freedom of transit; strengthening the principle of non-discrimination as it applies to goods in transit; the impact of the agreement on reducing global trade costs; operationalization and implementation of the agreement at the global level; and capacity-building and technical assistance provisions for developing countries and LLDCs.
- iii) Provide LLDCs with better understanding of the provisions in the Trade Facilitation Agreement and its consequences for LLDCs, and equip them with the necessary knowledge for i) designing LLDC or group positions on trade facilitation and action plans for implementation; ii) implementing the commitments resulting from the trade facilitation agreement, including financing, capacity-building and technical assistance provisions and iii) how to effectively take advantage of the trade facilitation provisions available to them.

**WELCOME:**

Government of Mongolia in cooperation with the International Think Tank for LLDCs and the UN-OHRLLS will bring together selected Ministers and senior Government representatives from LLDCs, transit developing countries and developed countries responsible for trade; and representatives from UN and other international organizations, international financial institutions and representatives of the private sector.

**VENUE:**

The Meeting will be held at the Ministry of Foreign Affairs in Ulaanbaatar, Mongolia, between the 2<sup>nd</sup> and 3<sup>rd</sup> of June 2014.

**Ministry of Foreign Affairs of Mongolia  
Conference Hall “Consensus”**

Peace Avenue -7a, Ulaanbaatar, Mongolia

Tel: (+976)-51-261933

Fax: (+976)-11-322127

e-mail: [oubg@mfa.gov.mn](mailto:oubg@mfa.gov.mn)

[thinktank@land-locked.org](mailto:thinktank@land-locked.org)

Ulaanbaatar is the capital and largest city of Mongolia with a population of over one million (2008). An independent municipality, the city is not part of any province. Located in north-central Mongolia, the city lies on the Tuul river, at an elevation of about 1,310 metres. It is the cultural, industrial and financial heart of the country. It is the hub of Mongolia’s road network, and is connected by rail to both the Trans-Siberian Railway in Russia and the Chinese railway network.

Language:

The Mongolian language is the official language of Mongolia and best-known member of the Mongolic language family. The number of speakers across all its dialects may be 5.2 million, including the vast majority of the residents of Mongolia and many of the Mongolian residents of the Inner Mongolia autonomous region of China. Mongolia, the Khalkha dialect, written in Cyrillic (and at times in Latin for Social Networking), is predominant, while in Inner Mongolia, the language is more diverse dialectally and is written in traditional Mongolian script.

**CLIMATE, WEATHER AND MEDICAL ISSUES**

The meeting will be held during the summer season (June-August) when temperatures are becoming hotter. There are however variable weather and temperature conditions that have been observed over the years, therefore, it would be important to bring both warm and light clothing. In general, the month of June has temperatures increasing from 17 C to 25 C over the course of the month and occasionally exceeding 27 C.

Mongolia does not specifically recommend any inoculations or vaccinations prior to visiting. All visitors should however check with their doctors for the latest information available before departure, in particular any types of serious infectious diseases. All visitors should ensure that they come to the meeting with suitable medical insurance.

For delegates attending the meeting there will be a mobile clinic on site providing health services for minor ailments and there will also be an ambulance on standby for emergencies.

## **CALLS:**

Mongolia uses the international GSM (Global System for Mobile Telephony) standard. Foreign visitors can use mobile phones outside the national network under the international “roaming” system. Please note that the 3G network is also available.

The international dialing code for Mongolia is (+976).

## **SAFETY AND SECURITY:**

Mongolia is a safe destination. Visitors are unlikely to experience any serious problems, although care should be taken in busy areas or late at night. The hotel and conference area is guarded. Furthermore, Police Force of Mongolia will be deployed to ensure added security for participants.

## **CURRENCY AND CREDIT CARDS:**

Major credit cards (American Express, Diners Club, MasterCard and Visa) are accepted at hotels, major restaurants and most shops in Mongolia.

Mongolian Tugrik (MNT)

As of 01.04.2014<sup>1</sup>

1 euro (EUR) = 2426.00 MNT

1 US\$ = 1770.00 MNT

## **VISA INFORMATION:**

The host has decided to simplify the visa procedure.

**The simplified visa procedure for participants who reside in countries where Mongolia has a diplomatic mission is as follows:**

1. All participants, including governmental and civil society representatives, who reside in countries where Mongolia has a diplomatic mission, are kindly requested to get their visas at our missions in advance.
2. Participants, including governmental and civil society representatives, coming from countries where Mongolia does not have a diplomatic mission, will be provided, upon request, with an Airport Visa Authorization Letter (AVAL) of the Ministry of Foreign Affairs of Mongolia, which will allow you to board your flight and apply for transit visa, if necessary.

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<sup>1</sup> Rate of Trade and Development Bank of Mongolia

To obtain your AVAL, you are requested to send the following information to the Consular Department of the Ministry of Foreign Affairs of Mongolia, at:

[kg@mfa.gov.mn](mailto:kg@mfa.gov.mn)

**Cc: to**

[gereltsetseg@mfa.gov.mn](mailto:gereltsetseg@mfa.gov.mn)

[thinktank@land-locked.org](mailto:thinktank@land-locked.org)

[khanbulga@mfa.gov.mn](mailto:khanbulga@mfa.gov.mn)

- Copy of your Passport (the page (s) with your photo, names, expiry date and other details)
  - Copy of your Visa Application Form duly filled-in and signed. Please place your photo where it is indicated in the Application form.
  - Date of Arrival and Departure
  - Your reliable e-mail address
3. You are advised to send your request as soon as possible to obtain your AVAL, which will be issued in your name and sent back to you electronically as PDF.
  4. Upon arrival in Ulaanbaatar, the Passport Control Service (PCS) will check your passport against the list that the MFA will submit to them in advance and allow the entry after an expeditious visa issuance. A special room and a PCS team will be designated to serve you at the Airport.
  5. At the airport, you should present your Letter of Invitation and Airport Visa Authorization Letter.

**The simplified visa procedure for participants who reside in countries where Mongolia does not have a diplomatic mission is as follows:**

1. All participants, including governmental and civil society representatives, who reside in countries where Mongolia does not have a diplomatic mission, will be provided, upon request, with an Airport Visa Authorization Letter (AVAL) of the Ministry of Foreign Affairs of Mongolia, which will allow to board your flight and apply for transit visa, if necessary.
2. Upon arrival in Ulaanbaatar, the Passport Control Service (PCS) will check your passport against the list that the MFA will submit to them in advance and allow the entry after an expeditious visa issuance. A special room and a PCS team will be designated to serve you at the Airport.

To obtain your AVAL, you should provide the Consular Department of the Ministry of Foreign Affairs of Mongolia with the following information at:

[kg@mfa.gov.mn](mailto:kg@mfa.gov.mn)

**Cc: to**

[gereltsetseg@mfa.gov.mn](mailto:gereltsetseg@mfa.gov.mn)

[thinktank@land-locked.org](mailto:thinktank@land-locked.org)

[khanbulga@mfa.gov.mn](mailto:khanbulga@mfa.gov.mn)

- All Passport Details
- Expected Itinerary (if you have not booked your flights yet)
- Your reliable e-mail address

3. For this procedure to apply to you, you should have with you the following documents:

- Letter of Invitation
- Airport Visa Authorization Letter
- Visa Application Form duly filled-in with 1 passport-size photo

4. You are advised to send your request as soon as possible to obtain your AVAL which will be issued in your name and sent back to you electronically as PDF.

#### **TRANSPORTATION:**

Transports will be organized from/to Chinggis Khaan International Airport to/from the hotels.

All participants should send their arrival details to the ITT-LLDCs at the following e-mail addresses:

[kg@mfa.gov.mn](mailto:kg@mfa.gov.mn)

[gereltsetseg@mfa.gov.mn](mailto:gereltsetseg@mfa.gov.mn)

[thinktank@land-locked.org](mailto:thinktank@land-locked.org)

[khanbulga@mfa.gov.mn](mailto:khanbulga@mfa.gov.mn)

#### **ACCOMMODATION:**

**All participants have to make hotel arrangements on their own at ULAANBAATAR, BLUE SKY, BEST WESTERN PREMIER TUUSHIN and CORPORATE Hotels. The rooms will be paid by the participants, from the Daily Subsistence Allowance provided.**

These hotels are located closest from the Ministry of Foreign Affairs where the Meeting will be held.

Contacts:

**Ulaanbaatar Hotel** – Mrs. Oyuntungalag.D *Reservation officer*  
Ulaanbaatar Hotel, Mongolia  
Sukhbaatar Square-14, Ulaanbaatar-210645  
Mongolia  
Tel: (+976)-11-320620(106)  
Fax: (+976)-11-324485  
Email: [reservations@ubhotel.mn](mailto:reservations@ubhotel.mn)  
Web: [www.ubhotel.mn](http://www.ubhotel.mn)

**Blue Sky Hotel** – Mr.Zolboo.G *Sales & Marketing Manager*  
Hotel Blue Sky  
Peace Avenue 17, Sukhbaatar District  
1st Quarter  
Ulaanbaatar 14240, Mongolia  
Tel: (+976)-70120055  
Fax: (+976)-7010-0404  
Cell: (+976)-88023058  
Email: [reservation@hotelbluesky.mn](mailto:reservation@hotelbluesky.mn)  
[info@hotelbluesky.mn](mailto:info@hotelbluesky.mn)  
[www.hotelbluesky.mn](http://www.hotelbluesky.mn)

**Best Western Premier Tuushin Hotel** – Ms.Gerelmaa  
Prime Minister Amar street 15,  
Ulaanbaatar 14200, Mongolia  
Phone: (+976)-11-323162  
Fax: (+976)-11-325903  
Cell: (+976) - 9100-3100  
E-mail:[reservation@bestwesternmongolia.mn](mailto:reservation@bestwesternmongolia.mn)  
[gerelmaa@bestwesternmongolia.mn](mailto:gerelmaa@bestwesternmongolia.mn)  
[www.bestwesternmongolia.mn](http://www.bestwesternmongolia.mn)

**The Corporate Hotel** – Ms. Enerel.D *Reservation manager*  
9-2 Chinggis Avenue, Sukhbaatar District-1,  
Ulaanbaatar, Mongolia  
Phone: (+976)-11-334411  
Fax: (+976)-11-334422  
Cell: (+976)- 99111355  
E-mail: [mail@corporatehotel.mn](mailto:mail@corporatehotel.mn)  
Web: [www.corporatehotel.mn](http://www.corporatehotel.mn)

**All participants are kindly requested to send a copy of the mail to the following addresses.**

[gereltsetseg@mfa.gov.mn](mailto:gereltsetseg@mfa.gov.mn)  
[thinktank@land-locked.org](mailto:thinktank@land-locked.org)  
[khanbulga@mfa.gov.mn](mailto:khanbulga@mfa.gov.mn)

## REGISTRATION AND ORGANISATION:

Registration and accreditation of participants will be facilitated by the Registration Manager stationed at Ministry of Foreign Affairs and will be open as of Sunday 1 June at 16.00.

At registration, you will receive your **participant's badge**. The badge is personalized with your name and designation. It allows you to enter the building of the Ministry of Foreign Affairs of Mongolia; you must wear it visibly throughout the meeting to have access to all activities. It will also facilitate contacts.

Important: For security reasons, you must personally come to pick up your badge and will be required to show official identification to the Registration Manager.

The official language of the Meeting is English. Simultaneous interpretation into French and Russian will be provided during the plenary sessions.

## FURTHER INFORMATION:

For general information on Mongolia, kindly visit: <http://www.infomongolia.com/>

## CONTACT PERSONS:

Organization/Institution	Contact person/details
Government of Mongolia	Title: 1 <sup>st</sup> Secretary, Department of International Organizations, Ministry of Foreign Affairs Name: Ms. Baatarsuren Gereltsetseg Tel: (+976)-51-261933 E-mail: <a href="mailto:gereltsetseg@mfa.gov.mn">gereltsetseg@mfa.gov.mn</a> <a href="mailto:oubg@mfa.gov.mn">oubg@mfa.gov.mn</a>
UN-OHRLLS	Title: Name: Ms. Gladys Mutangadura Tel: Tel: 212-963-3316; Fax: 917-367-3415 E-mail: <a href="mailto:mutangadura@un.org">mutangadura@un.org</a>
ITT-LLDCs	Title: Interim Director of the International Think Tank for LLDCs Name: Mr. Erdenetsogt Odbayar

<b>Organization/Institution</b>	<b>Contact person/details</b>
	Tel: (+976)-99 00 81 91 E-mail: <a href="mailto:thinktank@land-locked.org">thinktank@land-locked.org</a> <a href="mailto:Odbayar@land-locked.org">Odbayar@land-locked.org</a>